



Coventry City Council

5

Briefing note

To
Scrutiny Co-ordination Committee

27th April, 2011

Subject
Scrutiny Activity 2010/2011

1 Purpose of the Note

1.1 To inform the Committee of the work done by Scrutiny during the past year.

2 Recommendations

2.1 The Committee is recommended to note the information shown in the appendix to this note.

3 Information/Background

3.1 This Committee and all the Scrutiny Boards have covered a wide range of issues during 2010/2011.

3.2 The appendix to this note sets out brief details of all the issues considered up to the beginning of April 2011, to give the Committee an overview of scrutiny work throughout the year. Information about today's meeting of the Committee, and the meetings of the Environmental and Community Safety Scrutiny Board and the Health and Social Care Scrutiny Board this afternoon, will be added to these details.

3.3 This information will then be incorporated into Scrutiny's annual report, which it is intended to submit to the Council in June.

Corinne Steele
Scrutiny Co-ordinator
Chief Executive's Directorate
Tel. 024 7683 1145

APPENDIX

Scrutiny Activity June 2010 – April 2011

Scrutiny Co-ordination Committee (9 meetings)

On 16th June, the Committee met informally for a briefing on the key issues included in its portfolio to help shape the work programme for the year. It considered and amended a draft programme for Scruto and all of the Scrutiny Boards which was further revised at a joint meeting of all Scrutiny Members on 30th June.

On 14th July, the Committee:

- reviewed the **scrutiny work programme**, noting that it would need further review and updating during the course of the year to take account of developing issues, particularly the outcome of the Comprehensive Spending Review.
- considered a **call in on the decision of the Cabinet Member (City Development) on the proposed new Salvation Army Residential Centre** in Harnall Lane West. After thorough consideration in front of several local people, the Committee concurred with the Cabinet Member's decision, but asked the Cabinet Member to review parking provision for the local community.
- considered a number of reports on the **work of outside bodies** on which the Council is represented and made recommendations about whether the Council should continue to make future appointments.

On 1st September, the Committee:

- discussed the consultation paper on the **Neighbourhood Management Review**. It asked the Cabinet Member to ensure that the final report clarified: the role of the service in moving away from a policing role for service performance to supporting improvement; the role of partners; and how the capacity building role of the service should be developed. These were acknowledged and addressed in the subsequent 5th October Cabinet report.
- received the annual progress report of the **Transformation Programme**. Opportunities for increased member involvement in reviews through workshops were identified and the Committee will continue to receive quarterly reports to identify any areas for inclusion in the scrutiny work programme.
- the proposed Council response to the **Home Office Consultation on Policing in the 21st Century**. During discussion the Board raised concerns about the role of an elected commissioner and the inappropriateness of one commissioner for the West Midlands as well as the importance of a robust vetting procedure for police volunteers. The Board's comments were reported to the Cabinet Meeting of 7th September and supported.
- noted progress on the expression of interest for the **Coventry and Warwickshire Local Enterprise Partnership**.
- approved the **Scrutiny Board's annual report 2009/10** for submission to the Council meeting of 14th September.
- reviewed the **Scrutiny Development Plan for 2010/11**
- considered a **report back on a conference visit**.

On 3rd November, the Committee:

- received an update from the Director of Finance and Legal Services on the implications of the **Comprehensive Spending Review**, which the Board will use to shape future scrutiny of the council's response.
- reviewed progress made against the Committee's recommendations to the **Coventry Partnership** following scrutiny of their activities last year;
- considered a call-in on the proposed building control charging scheme; and
- reviewed reports on attendance at conferences and made recommendations for improving the reporting back process.

On 8th December 2010 the Committee considered:

- a progress report on the **abc Transformation Programme** and an additional note about the three workstreams comprising the Corporate Transport Review. The Committee asked for more details of these workstreams to be provided at its next meeting.
- the **Local Area Agreement and Corporate Plan** half-year performance report.
- a number of **reports back on attendances at Conferences**. The Committee agreed proposals for improving the information given in reports and for ensuring that reports are submitted within the prescribed deadline.

On 19th January 2011, the Committee considered:

- further details of the **Transport Review workstreams** from the officers leading them. The Committee asked for information on the Integrated Transport workstream to be included in future quarterly Transformation Programme progress report and for reports on the Passenger Transport and Grey Fleet workstreams to be submitted at the most appropriate time for enabling the Committee to contribute to the decision-making progress.
- a presentation on the overall scale of the **abc review programme**. The Committee agreed that a programme of informal briefings on each of the most important reviews should be held for all Members. It also asked for information showing the progress of all current reviews, indicating at which points Member might be involved, together with the major risks involved.
- a **report back on the LGA Annual Conference**. The Committee asked for further changes to be made to the format of reports back, in order to show estimated/actual costs and explanations where these differ.

On 9th February 2011, the Committee considered:

- a **call-in** relating to the consultation on promoting independence through home meal provision". The Committee concurred with the decision of the Cabinet Member (Community Services).
- the further information on the **abc reviews** requested on 19th January. The Committee asked for:
 - information on the savings achieved by the first 7 reviews to be included in the next Transformation Programme progress report.
 - Scrutiny Members to be involved in the evaluation process for reviews.
 - the information provided to the Transformation Programme Board on tracking the progress of certain reviews.
 - a risk analysis summary for reviews to be included in future Transformation Programme Progress reports.
- a **report back on the work of an outside body** (the Grace Academy Foundation).

On 2nd March 2011, the Committee considered:

- a **call-in** relating to the Freehold Disposal of Cannon Park Shopping Centre plus Additional Land and Land in Torrington Avenue. The Committee concurred with the decision of the Cabinet.

On 6th April, the Committee considered:

- a report on the **Coventry Award of Merit**, for Members to understand the reasons for the urgency of the decision involved, which had meant the nominee of the Chair of the Committee attending the Cabinet Member meeting to agree that the decision was urgent and that call-in should not apply.
- a further progress report on the **abc Transformation Programme** which included the information requested by the Committee at its February meeting. The Committee asked for additional information to be included in the next report.
- a number of reports on **outside bodies**. The Committee agreed that work should be done to rationalise the reporting procedure.

On 27th April the Committee considered:

DETAILS TO BE ADDED

- **Finance, Corporate and Neighbourhood Services Scrutiny Board (1) - 7 meetings**

On 9th June, the Board considered:

- the **Revised Procurement Strategy** – the Board made recommendations to the Cabinet Member (which he accepted) that a) he closely monitor the level (and breakdown) of savings being made as a result of implementing the Procurement Strategy and b) that he ensure that efforts are made to encourage the engagement of small and medium-sized enterprises and the voluntary and community sector in future procurement processes and that money is spent wisely to support the local economy.

At an informal meeting the same day, the Board was given briefings by officers from Directorates relating to its remit (Customer and Workforce Services, Finance and Legal Services and City Services and Development).

On 13th July, the Board considered:

- Annual Reports on the performance of the **Benefits Service, Revenues Service and the use of Agency workers and interim managers**. The Board asked for more information on some of the areas mentioned in the reports and for further reports in 6 months' time.
- **Sickness absence** - the Board questioned officers on various aspects of the information provided and asked for a further report in 6 months' time.
- **Presentation on the current financial situation** – the Board noted this, having discussed particularly the implications of cuts in grant funding.

On 8th September, the Board considered:

- **i-Cov progress presentation** – the Chair had previously identified the areas which he wanted to be addressed in the presentation and the Board asked for progress reports when significant milestones were reached.
- **Agency workers statistics (90 days and over)** – the Board had asked for this information at its previous meeting. Explanations were given about why some agency staff had been (or appeared to have been) employed for long periods. The Board asked that these statistics be included in future progress reports.

On 13th October, the Board considered:

- **Public Protection Team** (presentation about the work of the Team) – the Board learned more about the Team and asked for more information on some areas of its work.
- **Member Training** – the Board noted the report, having questioned the Cabinet Member and officers on various aspects of the information provided.

On 24th November 2010, the Board considered:

- a report on **performance in the Benefits Service for April to September 2010**.
- a report on **performance within the Revenues Service for April to September 2010**.
- performance relating to **Electoral Registration**. The Board requested officers to:-
 - take on board the guidance provided by the Electoral Commission regarding initiatives for a public awareness strategy, particularly in relation to contacting faith groups and including voter registration forms in Housing Associations' welcome packs.
 - circulate a copy of the Electoral Participation Approach to Members of the Scrutiny Board.
 - provide a briefing note for Members of the Scrutiny Board regarding the legal position on removing voters from the electoral list after two years if no returns are received.
 - review registering to vote via text.
 - contact Headteachers regarding gaining access to 6th form students in February/ March, 2010.
- the **Medium Term Financial Strategy 2011-2014**.

On 12th January 2011, the Board considered:

- a progress report on the **i-cov Review**. The Board noted the progress made, asked for a further progress report in six months' time and for officers to provide members of the Scrutiny Board with details of the level of savings resulting from the review.
- a performance management report on **agency workers and interim managers**. The Board asked officers:
 - to provide Members with information relating to those agency staff employed for over 360 days, clarification if this was on a consecutive or intermittent basis, the rationale for why they have been employed and an explanation of action being taken to cease their use.
 - to consult with Comensura regarding the future provision of data relating to agency workers which will distinguish between consecutive and intermittent employment.
- a report on **sickness absence for April to September 2010**. The Board asked for:
 - further consideration to be given to setting a target for the number of well-being days held.
 - Members to be given information on the percentage of Return to Work interviews being held.
- a **progress report on the Procurement Strategy**.
- two **reports back on conferences**.

On 30th March, 2011, the Board considered:

- a presentation and report on **Selling Spare Capacity in the Council-Owned Metropolitan Area Network**. The Board questioned officers on various issues relating to this.
- the **work programme** and identified some issues for 2011/2012.

Children, Young People, Learning and Leisure Scrutiny Board (2) - 10 meetings

On 23rd June, the Board considered:

- **Briefings from CLYP and Culture, Leisure and Libraries** on the priorities for the coming year, to enable the Board to plan their work programme.
- **2012 Olympics and Local Preparations** – The Board made a recommendation to Cabinet Member (Culture, Leisure, Sport and Libraries) to ask him to consider providing additional resource to communities to enable them to maximise the opportunities that hosting the 2012 Olympics generates. This item will also be brought back to the Scrutiny Board meeting in November to provide Members with an update on progress to date.

On 8th July, the Board considered:

- **Fostering Service** – The Board considered a report which highlighted the outcome of the review of the Fostering Service. The meeting was attended by representatives from the Foster Carer's Association and the current Chair of the Fostering Panel. The updated Fostering Services Review Action Plan 2009/2010 was referred to the Cabinet Advisory Panel – Corporate Parenting.
- **Developing a Corporate Play Policy** – The Board task and finish group presented their final report on developing a Corporate Play Policy to the Board. The Board tweaked the consultation process, and agreed to the other recommendations suggested by the group. It was agreed to take the report to Cabinet for their consideration.

On 16th September, the Board considered:

- **Youth Service / Integrated Youth Support Service** – Prior to the meeting, Board Members were invited to visit a youth work session to help inform the debate at the meeting. The Board challenged the officers on the content on the report, and noted the work which is being done across the city.
- **Recruitment and Retention of Social Workers** – Recruitment and retention of social workers was flagged by the Board as an issue last year. The Board received a report from officers detailing the amount of work which has been undertaken to improve the situation. Since the report, Members have had the opportunity to visit the Referral and Assessment Service and Neighbourhood Teams to see the difference that our new approach has made to the teams. This has included a successful overseas recruitment campaign and offering additional support to Newly Qualified Social Workers.

On 14th October, the Board considered:

- **Coventry Safeguarding Children's Board Annual Report** - The Board received the Annual Safeguarding Report. The Board will follow this item up at their December meeting when they will discuss Serious Case Reviews.
- **Coventry Safeguarding Children Service, Annual Report of the Independent Reviewing Officers** – The Board asked a number of questions about the report of the Independent Reviewing Officers.
- **Coventry City Council Principles for Working with Academies and Free Schools** – The Board supported the principles for Working with Academies and Free Schools. It was agreed that as this policy develops at a National level and implications for the Local Authority and Schools become clearer, the Board will receive a report back at an appropriate time.

On 25th November 2010, the Board considered:

- an update on progress against the recommendations on **Policy Options of the Children's Transport Scrutiny Review Group** which had been made in February 2010. The Board agreed to refer the issue to SCRUCO for consideration as there were multiple reviews on transport taking place across the Council.
- a **Consultation on Secondary School Transport Policy**. Representatives from some Schools affected by the proposals spoke to the Board. As a result of recommendations made by the Board, the consultation document was amended prior to its publication.
- an update on **community engagement and maximising community benefit of the London 2012 Games**. The Board subsequently took a recommendation to the Cabinet Member (Culture, Leisure, Sport and Libraries) that a bid for £15 000 be put forward for the Community games activities rather than the Alignment of Small Grant Schemes.
- the **Overcoming Barriers to Learning Programme**. The Board were encouraged by the progress which has been seen at Lyng Hall School and Specialist College and supported the ongoing development of the programme.

On 2nd December, 2010 the Board considered:

- the **half year performance report for 2010/11 for the Children and Young People's Plan**. This report focused primarily on the performance results for Stay Safe, Enjoy and Achieve and Positive Contribution indicators for Key Stages 2 and 4 and post 16.
- **progress against the action plans arising from three Serious Case Reviews**. The Board questioned officers, especially in relation to the one recommendation that remained outstanding and requested an update on the development of the police data base system. In addition, the Board sought assurance on the long term sustainability of the system.
- findings from the **elected member visits to the Referral and Assessment Service and Neighbourhood Teams**. Members acknowledged the hard work and commitment of the City Council's social workers and requested that their thanks be passed onto them. The Board referred the report to the Cabinet Member (Children and Young People) and the Director of Children, Learning and Young People, for further consideration to be given to resources being targeted at early intervention and prevention under 'invest to save'.
- **reports back on Conferences**: Teenage Pregnancy Conference and Woodfield Resilience Project – Visit to Krakow, Poland

On 20th January 2010, the Board considered:

- a report on the **Schools Capital Programme and Pupil Numbers** which outlined the challenges of dealing with a number of urgent pupil place and buildings condition issues across the whole estate with very limited available funds. The Board asked that it be kept updated as information on the capital programme became available from Government.
- an update on the **Protocol Integrated Children's System (ICS)** following their earlier visits to Neighbourhood Teams where staff had raised concerns about the Protocol system. The Board referred the report to the Audit Committee for consideration of the risks associated with the challenges identified requested a further update in six months.
- feedback on the **Children's Services Safeguarding Peer Review** of October 2010. The Review identified a number of significant strengths in Safeguarding and Looked After Children's Services. It was agreed that progress on actions arising from the review would be incorporated in the Children's Services Improvement Plan and reported to the Board.
- findings from **elected member visits to the three Multi Disciplinary Teams (MDTs) and the Positive Parenting Headquarters**. There had been around 300 fewer referrals to RAS over the past year and the MDTs have played a significant role in reducing the numbers. The Board referred the briefing note be taken to Cabinet Member (Children and Young People) for consideration.
- **reports on Conferences**: Unlocking Children's Potential and Teaching and Learning

On 10th February 2011, the Board considered:

a briefing note on the **budget pressures facing the Children, Learning and Young People Directorate** in response to a request from the Board.

- **report back on conference:** Overseas Recruitment of Social Workers

On 3th March 2011, the Board considered:

- a presentation from the **Belgrade Trust** about the work they are undertaking. Attendance is up and there is a lot of work being undertaken with communities. The Board will receive a follow up report in 12 months.
- A presentation from the **Heritage and Arts Trust** which raised questions about the pilot exhibition, Walking with Beasts, which will be the first to charge an entrance fee. Members will follow up on this to understand why the Trust has been encouraged by the City Council to charge.
- the **draft Strategic Arts Policy** to which members suggested some additions, including an additional aim.

On 31st March 2011, the Board considered:

- the draft **Children and Young Peoples' Plan**. The Board fed their comments into the consultation process and these will be considered as the plan is finalised.
- feedback from the **unannounced inspection of the Referral and Assessment Service**. The Board recognised there are still some areas which need to be strengthened, but commended the work of the team and the significant improvements which have been made since the previous inspection.
- the findings from the **Looked After Children Leaving Care Task and Finish Group**. The Group made 8 recommendations, which the Board endorsed and the report has been sent to the Cabinet Member for his consideration.
- **report back on conferences:** National Children and Adult Services Conference and Educational Visit to Poland

Economy, Regeneration and Transport Scrutiny Board (3) - 8 meetings

On 21st July, the Board considered:

- **Introduction to the Board's Work** - The Board received an introduction from the Directorates on the areas of work within their remit, which helped them to shape the work programme.

On 15th September, the Board considered:

- **Community Asset Transfer Policy** - it was agreed that the comments raised by the Board relating to the active involvement of Ward Councillors; the protection of the interests of all the local community; and providing organisations with sufficient freedom to be able to raise funds to be taken into account and incorporated in the final report to be submitted to the Cabinet Member (City Development).
- **Regional and Sub-Regional Economic Issues** – The Board agreed that they would invite the Chair of the Shadow LEP to a future meeting.

On 20th October, the Board considered:

- **Assess the Support for Homeless People and Find More Appropriate and Efficient Ways in Providing Temporary Accommodation** – The Board approved a Task and Finish Group to be set up to consider solutions to allow people in larger RSL properties to be able to downsize to help meet the demand for 3/4 bedroom properties. The Board also requested that, in light of the reduction of Government Funding, a report on Supporting People be submitted to the March meeting of the Board.
- **Private Sector Empty Homes** – The Board considered the work being undertaken to get more properties back into use. The asked that officers take a report on delegated authority under Section 215 of the Town and Country Planning Act to a future meeting of Planning Committee. The Board also supported the option chosen by the Cabinet Member as a way to deal with empty homes, but asked that the Empty Homes officer being encouraged to exceed the target for 2010/11
- **Whitefriars Housing – Governance Arrangements and Relationship to Coventry City Council** – The board discussed the issues they want to discuss with the new Chief Executive of West Mercia Housing at their December meeting.
- **MIPIM 2010 – 16th to 19th March, 2010** – The Board questioned the value of participating at MIPIM and current plan for 2011. The Board asked that details on the companies who have held meetings/talks with representatives from the City Council at MIPIM over the past 17 years to be circulated to the Board.

On 1st December 2010, the Board considered:

- a presentation on **Whitefriars Housing governance arrangements and relationship to Coventry City Council** from Pat Brandum, Group Chief Executive and Kevin Rodgers, Group Finance Director. The Board invited Pat Brandum to a future meeting when the White Paper 'Local Decisions: A Fairer Future for Social Housing' will be considered.
- the **Homes and Communities Agency – Coventry Local Investment Plan (LIP) 2011-15** which sets out the City's spatial and thematic priorities for housing investment and includes the City Council's estimates for the amount of HCA funding it would be seeking across these priorities. It was noted that the LIP would re-affirm the relationship between the HCA and the Council to ensure Coventry was best placed in its funding.
- the consultation draft of **Local Transport Plan 3** and the Board questioned officers on a number of issues. The final report will be taken to a meeting Council.
- the report of the **City Centre Car Parking Task and Finish Group**. It was resolved that:
 - (i) the decision of the Task and Finish Group to approve the latest version of the Car Parking Strategy which incorporated revisions requested by the Group be endorsed.
 - (ii) approval be given to the way forward detailed in Section 4 of the Group's report, which will involve the Strategy being subsumed into the Local Development Framework.
 - (iii) the report be submitted to Cabinet with a recommendation that it approves the latest version of the Strategy and the proposed way forward.

- a progress report on **delivering the City Centre Masterplan**. The Board questioned officers on a number of issues and noted progress to date.
- a **review of Car Park Management and Events**, currently delivered as part of the CV One Contract. It was agreed that the revised CV One Business Plan for 2011/2012 detailing the service redesign proposals and the associated cost savings be submitted to a future Board meeting prior to consideration by Cabinet in February, 2011.

On 4th January 2011, the Board considered:

- the Government's consultation paper '**Local Decisions: A Fairer Future for Social Housing**'. The Board supported the Council's proposed response with a recommendation that additional contextual information be included in the introduction on proposed changes to the welfare and planning system which will impact on social housing and that their views be conveyed to Cabinet and Council.

On 26th January 2011, the Board considered:

- a presentation from Jane Beaver, Jobcentre Plus Manager in Coventry and Warwickshire on the work and achievements of the **Coventry Partnership Theme Economy, Learning, Skills and Employment Theme Group**. The Board made a recommendation to Cabinet that representations be made to the Government to provide more funding for employment support initiatives, given the benefits which such initiatives bring both to individuals and to the areas in which they live.
- the latest position of the **Coventry and Warwickshire Local Enterprise Partnership (LEP)**. The Director of City Services and Development was requested to circulate briefing notes to Board members on the nine bids submitted to the Regional Growth Fund following LEP endorsement and how individuals can become involved with the Business and Stakeholders Council. A progress report was requested in three months time.
- the **work of the Heart of England Community Foundation** in Coventry and Warwickshire. The Board asked questions about the organisation's funding arrangements and the financial implications associated with the current financial climate.
- a progress report on the **CVOne Service Review**. The Board asked for a briefing note detailing the future programme of events, clarifying which events would be continued.
- the findings of the **Downsizing Task and Finish Group**, which had been set up at their meeting on 20th October. It was agreed that the Cabinet Member (Housing, Sustainability and Local Infrastructure) be recommended to investigate and support the development of a pilot downsizing scheme with Whitefriars, with a view to working with all Registered Social Landlords over time to develop a citywide approach.

On 9th March 2011, the Board considered:

- a presentation and briefing note on **Property Performance**. The Board had a lengthy discussion on this issue and asked for details of the maintenance costs for new-build properties. They also asked that community groups be made aware of the costs involved in becoming responsible for buildings.
- A briefing note on **Supporting People**. The Board noted the information and asked for details relating to contract providers and the contractual position from 2005 onwards.

On 6th April, the Committee considered:

- presentations from Centro and National Express on **Transport Issues** and their upcoming plans for public transport in the City, including the current consultation on the bus network review.
- a **jobs strategy for Coventry** and considered how the Board can take forward the recommendation approved by Cabinet Member, that Scrutiny consult with partners and stakeholders on the proposals set out in the Jobs Strategy and to identify opportunities for joint action to deliver the Strategy.
- **an update and progress report on the Local Enterprise Partnership**. The Board raised concerns over governance issues relating to conflict of interest and asked to be kept updated regularly on the progress of the LEP.

- a presentation on the **Coventry and Warwickshire Local Economic Assessment**. The Board considered how the information in the documents can be used to inform next years work programme and how it will be used by the organisation to help inform the development of policy.

Environmental and Community Safety Scrutiny Board (4) - 9 meetings

On 17th June, at an informal meeting, the Board received an introduction to the work area.

On 8th July, the Board:

- considered the **performance of the Community Safety Partnership** for 2009/10 and asked to be kept informed of changes to our partner agencies once outcomes of the spending review become clear.
- Considered **joint commissioning of drug and alcohol treatment with Warwickshire** and set the scene for the work which is being undertaken. The Scrutiny Board supported the proposals to go out to tender on this issue (the tender will be issued shortly) and have asked that a fuller report be brought back to the Board at an appropriate time (this is currently scheduled for the December meeting). The Board made suggestions to officers who have incorporated ideas into the modernising drug and alcohol treatment report which went to Cabinet on 5th October.

On 22nd September, the Board:

- looked at the **review of the three bin collection** and the **plans for the Christmas Waste collection**. Unfortunately the latter came to scrutiny after it had been considered by Cabinet Member, however the Board have asked officers for follow up information on a number of questions around waste and asked that officers consider, when looking at the Fundamental Service Review (FSR) of waste, an additional Christmas recycling collection for 2011/12. The Board have also requested that they monitor the progress of the Waste FSR, which will be brought back to them in the New Year.
- received a **progress report on the Streetpride service**.

On 3rd November, the Board:

- looked at the **winter gritting routes** and **progress on dealing with pot holes**. The Board were satisfied with the proposed gritting routes and agreed to contact the Assistant Director directly if they felt there was an emergency route which should be considered which had not been. The Board appreciated the progress which had been made on pot holes and acknowledged that there was still further work to be done, subject to funding being found (which it appears it now has).
- received a presentation on the **review of Impact Officers**.
- asked the Licensing Service to come and explain why there seemed to have been an increase in the number of licensing panels. It appears that over 50% of the panels have been called due to concerns raised by the public, which it was felt was positive as residents are utilising the Licensing laws to their benefit. The Board were satisfied that plans are in place to minimise the trouble we expect to be caused by excess alcohol consumption over the festive period.

On 8th December 2010, the Board considered:

- the arrangements **street cleansing and grounds maintenance in the City Centre** with Mark Nicholls of CV One. The Board noted that there were a considerable number of sites and service areas that are privately managed and discussed the potential for partnership working for all those with responsibility for cleansing areas of the City Centre. Following some further investigation, it was decided to delay this until the outcome of the CVOne review became clear.
- **Coventry's Aerial Thermal Imaging Survey** which took place last winter and allows specific properties in need of energy saving measures to be identified. One key theme for the council is taking vulnerable households out of fuel poverty and we've been working with the Energy Saving Trust to target households. The Board requested a progress report for a future meeting of the Board in six months time and that officers consider liaising with Planners regarding the concerns raised about housing on new developments not being energy efficient.
- a briefing on **changes to the Carbon Reduction Commitment Energy Efficiency scheme** as a result of the Comprehensive spending Review. The revised scheme will put an increase financial burden on the Council. The Board noted that the best way to mitigate against this is

to invest in energy saving equipment for Council buildings, although this requires capital expenditure.

On 2nd February 2011, the Board considered:

- the **Waste Fundamental Service Review Baseline Data Report** which set out how Coventry's waste performance compared against other West Midlands authorities.
- a report on **Christmas Refuse and Recycling Collections 2010/1**. The Board noted the improved outcomes from the previous year of the Christmas refuse collection. The Board asked officer to cost the provision of providing a clear bag to residents for the additional recycling generated Christmas week and to consider this when putting arrangements in place for 2011/12.

On 2nd March 2011, the Board considered:

- A number of reports from the **Community Safety Partnership**. The reports were in draft form and the Board gave feedback to the officers as to the information that they would like to see included in the final documentation.
- outcomes from the **Community Safety Partnership peer review**. The Board agreed that it would take on board the feedback from the review that the Board should take more items on Community Safety, in order to provide more challenge to the work of the Partnership.

On 16th March 2011, the Board considered:

- The **Domestic Violence Position Statement** was discussed by the Board and gave Members an update on the work being undertaken.
- The Board discussed the **Home Office Anti Social Behaviour Consultation**. The Board made some comments on the proposals which will be sent to Cabinet alongside the consultation document.

On 27th April 2011, the Board considered:

DETAILS TO BE ADDED

Health and Social Care Scrutiny Board (5) - 9 meetings

On 16th June 2010, the Board the Board held a meeting in two parts, initially in private with a public session following, they considered:

- Proposals by to amend processes for the **assessment of Disability Related Expenditure** for social care clients. The Board supported the officers' recommendations.
- Proposals by the Law Commission to reform the **legal framework under which local authority social care services operate**. The Board supported the draft response prepared by officers.
- A Government consultation on proposals to reform the criteria and administration of '**Blue Badges**' (disabled parking permits). The Board resolved to learn about the local administration of this scheme and its effectiveness and will discuss this at their next meeting in December.

On 28th July, the Board held a meeting focusing on **Safeguarding Vulnerable Adults**:

- They considered the findings of the Serious Case Review (SCR) into the death of Mrs A. This had been in receipt of a package of social care services in her own home, and the Review made a series of recommendations following the poor care Mrs A received from a number of agencies. The Board accepted the recommendations of the Review and asked officers to publish in full the Action Plan to the Review and provide specific further information regarding commissioning, training and the appointment of lead professionals. Additionally the Board has asked that a representative of the Board be allowed to shadow the Safeguarding Adults Board and maintain a link with the Scrutiny Board, this has been accepted.
- The Board further considered the annual report of the Safeguarding Adults Board, and a peer review carried out by the Improvement and Development Agency (IdEA).

On September 8th, the Board held an additional meeting to discuss **the Government White Paper "Equity and Excellence; Liberating the NHS"**. The Board met with the Chief Executive of NHS Coventry to consider both the local response to the White Paper and the steps being proposed to implement the new Government's policy. The Board passed additional comments for the Council response to the full Council meeting, which were accepted.

On 29th September, the Board considered:

- the **Annual Report of the Coventry LINK** (Local Improvement Network). They have invited LINK to participate in a later meeting considering issues around Personalisation of Adult Social Services following some work with service users carried out by them.
- **proposals by NHS Coventry to transfer their community health services to the Coventry & Warwickshire Partnership Trust**. These proposals, made following the previous Governments 'Transforming Community Services' initiative were discussed with the relevant Chief Executives and resulted in the Board communicating their support for the proposals to the Strategic Health Authority, NHS West Midlands.

On 10th November, the Board met with NHS Coventry, University Hospitals Coventry and Warwickshire, Coventry and Warwickshire Partnership Trust, West Midlands Ambulance Service and the Director of Community Services to discuss **the current financial position of the local health and social care economy**. Additionally the Ambulance Services took the opportunity to brief Members on their current Foundation Trust application.

On 15th December 2010, the Board had a tour and their meeting at the **Opal Centre for Independent Living**. At the meeting the Board considered:

- a briefing note and presentation on the Council's strategy to promote independence through the **Personalisation** programme. The Board paid particular attention to the management of risk in developing more personalised and individual services particularly with regards to the safeguarding agenda. The venue for the meeting was an important tool for the Council in promoting people living more independent lives through the provision of equipment and adaptations etc.

- **'Transparency in Outcomes: A Framework for Adult Social Care'** Government consultation document on the performance management and outcomes framework for Adult Social Care.
- an update on the delivery of **the Action Plan agreed following the Serious Case Review held after the death of Mrs A**. The Board welcomed the progress made by all agencies involved in improving practice around bed sores management and multi-agency working. One issue the Board did highlight and request further information on was around training, particularly amongst private and independent sector care agencies.

On 9th February 2011, the Board considered:

- a summary of a second **Serious Case Review, held following the death of Mr B**. This case involving an elderly gentleman and the circumstances of his discharge from hospital. The Action Plan includes a number of measures around the hospital discharge process and the links with social workers. The Board have requested a further report on progress in six months time.
- the Council response to 'Healthy Lives, Healthy People' the Government consultation document regarding the future arrangements for Public Health in the UK.
- a proposal to establish a **Section 75 Partnership Agreement** between the City Council and the Coventry and Warwickshire Partnership Trust regarding joint arrangements for integrating adult and older adult mental health services. The Board supported the proposal.
- the Care Quality Commission **Annual Performance Assessment of Adult Social Care** for 2009/10 which showed services continuing to make good progress, which was welcomed by the Board.

On 23rd March 2011, the Board held a meeting focused on the **Government's proposed changes to the NHS**. The Board considered:

- a presentation by the Chief Executive of NHS Coventry regarding the current arrangements for transition in the City.
- presentations by the two GP Commissioning Consortia

On 27th April 2011, the Board considered:

DETAILS TO BE ADDED

On 26th January 2011 the Health and Social Care Scrutiny Board (5) held a joint meeting with the Children, Young People and Learning Scrutiny Board (2) to discuss shared issues around health inequalities and school meals.